

City of Sandpoint Classification Specification

Equipment Operator

Pay Grade: 7

FLSA Designation: Non-exempt (covered)

Effective Date: 10/06

Purpose of Class/Primary Function

The principal function of an employee in this class is to perform skilled operation of various types of light and heavy equipment and uses a variety of tools to perform street, grounds, facilities and other maintenance services as assigned. The Equipment Operator reports directly to the Senior Equipment Operator and the Street Supervisor although some leeway is granted for independent judgment and initiative. The primary duties of this class are performed in a shop environment, in outdoor conditions operating or working around heavy and light equipment; this may expose the employee to adverse weather conditions, and loud and/or noisy conditions.

Essential Duties and Responsibilities (will vary by assignment)

- Repairs, maintains, and/or constructs streets, sidewalks, sewer, and drainage systems.
- Patches roads, cracked pavement, and other surfaces using asphalt and cement mixtures.
- Operates a variety of light and heavy equipment including dump truck, tanker truck, loader, tractor, backhoe, trackhoe, water pump, air compressor, generator, chain saw, cutoff saw, jackhammer, compactor, street sweeper and motor grader, etc.
- Operates a variety of hand and power tools
- Performs heavy physical labor such as shoveling, loading, lifting, patching pavements, painting curbs & crosswalks and other routine roadway maintenance work
- Constructs and maintains traffic signs
- Performs tree trimming and weed control
- Directs traffic and establishes work-zone traffic controls
- Maintains tools and equipment as needed
- Keeps records on work performed
- Cooperates with other Public Works Department personnel and maintains good inter-departmental relationships.
- Sometimes works independently without direct supervision.
- Evaluates problems and carries out appropriate corrective actions after consultation with supervising personnel.
- Investigates customer complaints at Supervisor's request.
- Performs general maintenance of buildings and grounds (mowing, weed control, tree removal, janitorial, painting, etc.).
- Maintains working knowledge of plant computer monitoring and operating system.
- Performs all work duties and activities in accordance with City policies, procedures, and safety practices.

Other Duties and Responsibilities:

- Assist other employees with assignments and duties as necessary.
- Performs other related duties as required.

Competency Requirements

Knowledge of:

- Methods, procedures, materials, equipment and tools used in roadway construction, maintenance and repair work
- Performs work on varied schedule that may require night, holiday and weekend work
- Knowledge of basic math sufficient to keep time cards and service records
- Occupational hazards and safety
- Proper methods of lubricating, maintaining and adjusting equipment.

Ability to:

- Check operation of mechanical equipment, detect flaws and defects, and make corrections after consultation with supervising personnel
- Communicate effectively to establish and maintain positive working relationships with co-workers and organizations or individuals encountered with the community and general public in performance of job responsibilities.
- Perform a wide variety of duties and responsibilities with accuracy and speed under the pressure of time-sensitive deadlines.
- Perform time management, organizational, and scheduling functions, meet deadlines, and set task priorities.
- Perform multiple tasks simultaneously, including handling interruptions, and return to and complete tasks in a timely manner.
- Use logical and creative thought processes to develop reasonable solutions according to written specifications and/or oral instructions.
- Work independently, with minimal supervision, and make appropriate decisions in the absence of a supervisor.
- Work well under pressure and maintain a calm and professional demeanor, under stressful or adversarial conditions.
- Demonstrate patience, integrity, ingenuity, and inventiveness in the performance of assigned tasks.

Acceptable Experience and Training

- High school graduate or GED; and
- Experience in operating and maintaining light and heavy equipment and a variety of power and hand tools in a heavy construction environment; or
- Any equivalent combination of experience and training which provides the knowledge and abilities necessary to perform the work of an Equipment Operator.

Special Qualifications

- Current First Aid and CPR card.

- Valid Class A Idaho Commercial Drivers License with Tanker and Combination Vehicle endorsements and must be insurable.
- Must be able to respond to emergencies within 30 minutes.
- Must be able to obtain and maintain certification as a Flagger
- Ability to pass the City's substance abuse test at any time

Essential Physical Abilities

- Sufficient clarity of speech and hearing or other communication capabilities, with or without reasonable accommodation, which permits the employee to discern verbal instructions, communication with other employees and the public, and discern warning or emergency alarms, including vehicle backup warnings;
- Sufficient vision or other powers of observation, with or without reasonable accommodation, which permits the employee to comprehend written work instructions and work orders, technical and operational documents, and blueprints; and to operate light and heavy equipment;
- Sufficient manual dexterity with or without reasonable accommodation, which permits the employee to operate a variety of power and hand tools and light and heavy equipment and to make adjustments to equipment;
- Sufficient strength to lift objects up to 100 pounds;
- Sufficient body mobility, flexibility, stamina, and balance to perform operational and maintenance tasks which require stooping, pushing, pulling, climbing and working on ladders, working in enclosed and confined spaces.